

OFFICERS

Norman Kuhr, President
Matt Angell, Vice President
Erik Herman, Treasurer
Tim Coelho, Director
Tom Petrucci, Director
Jay Bellach, Director
Mike Delaguerra, Director

Special Board Meeting Minutes Wednesday March 16, 2022 – 5:00PM to 6:00PM

Via Zoom

Anyone who wishes to attend the meeting or make public comments may do so virtually via Zoom: Please contact amy@maderachowchillarcd.org for link.

Posted: NRCS office 425 N. Gateway, Ste. K, Madera; <https://maderachowchillarcd.org/>

Brown Act Compliance for Special Meeting: [According to the Brown Act](#), “Special meetings are meetings called by the presiding officer or a majority of the legislative body and may be held at any time subject to a 24-hour notice requirement. Such written notice must be delivered to each member of the legislative body (unless waived in writing by that member)...Only the business set forth in the notice may be considered at the meeting.”

AGENDA

(I): Info/Discussion or (A) Action and/or Approval

I. Call to Order: 5:13 PM by Matt Angell

A. Director Roll Call

Jay Bellach, Matt Angell, Mike DeLaGuerra, Tom Petrucci, Associate Director: Mark Hutson, District Manager: Amy Siliznoff

II. Communications from Audience – Brief Non-Agenda Items

This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the M/CRCD. No discussion or action can be taken on matters not listed on the agenda, per Brown Act. Each member of the public who wishes to comment shall be allotted five minutes.

III. Changes or Additions to the Agenda

Amy requested to add Grizzly Corps Application, Form 700's to the RCD Report. Jay made a motion to approve the changes to the agenda. Mike DeLaGuerra seconded the motion. Motion passed unanimously by all present directors.

IV. Approval of the Agenda

- Special Meeting March 16, 2022 Agenda (A), February Board Meeting Minutes (A)
Mike DeLaGuerra made a motion to approve the agenda and February Minutes. Tom Petrucci seconded the motion. Motion passed unanimously by all present directors.

V. Agenda Items

1. With Respect to every item of business to be discussed in this **special meeting** pursuant to Section 54957: This special meeting was called by the Board to specifically focus on, and make a decision about the monthly business transactions for MCRCD along with any action items needing approval as listed below under RCD Report.
2. **RCD Report: Board Action Items and Discussion Topics (I): Info/Discussion or (A) Action**
 - a. Monarch/Pollinator Opportunity with CA Wildlife Conservation Board (I)
Amy gave an update on the monarch/pollinator project. She is currently confirming if CEQA or permits will be required for the project with Madera County.
 - b. Ag Recycling Day with Madera Farm Bureau (I)
This is scheduled for March 28th, it's an all-day event with registration required. Mark and Amy will attend to assist Madera County Farm Bureau with the recycling event.
 - c. Legal Description for MCRCD (I) (A)
Amy needs approval to move forward with a NTE \$1,000 to coordinate with LACO Associates and LAFCO on the boundary legal description. Tom made a motion to approve moving forward with the \$1,000 NTE with LACO Associates. Jay seconded the motion. Motion was passed unanimously by all present directions.
 - d. Agricultural Conservationist/Project Assistant Position (I)
Amy will move forward with interviewing three of the applicants for the Agricultural Conservationist Position.
 - e. MCRCD Audit (I) (A)
Amy will be starting the process for an audit for the RCD. She will get three estimates from different CPA's for the cost of an audit.
 - f. Upcoming Workshops (I)
Amy is working with VFB Share on a Cover Crop Workshop Event, as well as Sustainable Conservation and NRCS on a Recharge Workshop Event.
 - g. Upcoming Contracts/Agreements (I) (A)
Amy needs an approval for the MOU for East Stanislaus RCD for the RCPP Project. Jay made a motion to approve the MOU. Mike DeLaGuerra seconded the motion. The Motion was passed unanimously by all present directors.
 - h. Upcoming Grant Applications (I)
Amy is working closely with Madera County on the DOC Land Repurposing Grant. This grant is due April 1st, and MCRCD will be assisting with outreach and other activities for this project.
 - i. Adoption of Resolution No. 2021-01 – Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of Madera/Chowchilla Resource Conservation District for the period of March 9, 2022 – April 13, 2022, Pursuant to Brown Act Provisions (I) (A)
Tom made a motion to pass the resolution. Mike seconded the motion. The motion was

passed unanimously by all present directors.

j. Grizzly Corps Application

Amy will be submitting an application with East Stanislaus RCD and East Merced RCD for sharing a Grizzly Corps Member for Fall 2022. This is a 10 month position to be shared amongst the three RCDs. Cost share is \$5,000 per RCD.

k. Form 700's

Amy requested all Board members to send her their Form 700s to keep in the yearly binder.

3. Financial Report

a. Monthly Treasurer's Report (I)

i. County Account: \$1,596.98

ii. Central Valley Community Bank Account: \$52,957.00

iii. Incoming from DOC: \$10,500 (pending)

iv. Incoming from CARCD for December: \$5,000 (came in and is being deposited into CVCB)

v. Total in all accounts: \$54,553.98

1. Total after incoming: \$70,053.98

b. Review and Approval of Expenses (I) (A)

i. Expenses: Monthly fee for CalTech Web - \$99

ii. PO Box Renewal Fee - \$84

iii. QuickBooks TSheets (Grant Tracking) - \$6

iv. Invoice for Lisbeth Bundli, CPA - \$252.50

v. Invoice for Amy Siliznoff - \$3,500

vi. Total Expenses: \$3,941.50

c. Total in all accounts after incoming is deposited and expenses are paid: \$66,112.48

Mike DeLaGuerra made a motion to approve the financial report. Tom seconded the motion. The motion passed unanimously by all present directors.

VI. Plan to Report out to Regular Board Meeting on Wednesday, April 13, 2022 at 5:00PM

VII. Adjournment: Meeting was adjourned at 6:21PM

Next Meeting: April 13, 2022, 5:00PM