



**Chowchilla Red Top
Resource Conservation District
Post Office Box 531
Chowchilla, CA 93610**



MEETING MINUTES

*Tuesday, August 15, 2017 - 2:00 pm
Chowchilla Red Top Resource Conservation District
Chowchilla Library, Chowchilla*

I. Roll Call and Introductions

- Flag Salute
Jack Fry, Norm V Kuhr, Sandra Faust, Jeannie Habben, Tim Coelho, Lori Ringeisen

II. Review and Approval of Meeting Minutes & Agenda

- August 2017 Agenda
Norm K made a motion to approve the agenda with no changes; Sandra F second the motion; all voted; motion is carried unanimously
- July 2017 Minutes
Norm K made a motion to approve the minutes from the last meeting; Sandra F second the motion; all voted; motion is carried unanimously

III. Updates, Handout, and Public Comments

- The next the Madera County Agriculture Round Table is on August 18 at 11:00 to 1:00 at the Madera Community College (Room TM11).
- Land Subsidence in the San Joaquin Valley – Free briefing to be held at the University Business Center, CSU Fresno on Wednesday, August 16, 2017, 8:30 to 3:30. This briefing is sponsored by DWR and the Water Education Foundation and will highlight the array of technologies available for subsidence measurement and monitoring, including information and technical support being provided by DWR.
- Fall Creek Engineering, Inc is forming a Technical Advisory Committee (TAC) members for the Madera County Storm Water Resource Plan to review and provide input on the draft SWRP Purpose and Goals. If you wish to join the TAC and have input on this TAC contact: Emily Corwin, emily@wateristas.com, (510) 778-4544, wateristas.com.
- It was reported that Ash and Berenda Sloughs are full of Arundo donax once again.
- It was reported that the Tribe in North Fork received a notice that the Army Corp of Engineers is installing flow gauges in Mammoth Pools, so will draw down the levels of Mammoth Pool and that water needs to flow somewhere, so valley needs to be aware.
- The Fall San Joaquin Valley Regional meeting will be on Friday, October 13 hosted by the Grasslands RCD at the Grasslands office.

IV. Correspondence & Mail

The usual correspondence was received (bank statement and advertisements).

V. Financial Report

- Monthly Treasurer's Report
Jeannie H distributed the August Treasurer's Report, there have been no changes.
- Invoices to be Paid
There was a discussion on future invoices and the grant cycle with the new funding. All invoices will be held until the first report and invoice to the DOC for the new grant. The Accountant/CPA submitted her invoice for the completion of the RCD Audit; it will be paid when a transfer is made from the county account. This will be the last invoice paid until the new grant is invoiced and payment is received.

VI. New Business

- REV Funding Final Agreement/Contract
 - Budget; Tasks
Jeannie H has been working to get this grant process started. She contacted Jenny D regarding the first invoice/report that is due to find out when they will be requiring it. The decision was made to have the first invoice/reporting period end September 31 which will include anything that happened between May 8 through September 31. The complete packet will need to be signed and submitted before the end of October. After that, the invoice/reporting packets will be due every three months.
- Five Year Audit – Lori Ringeisen
The audit is complete. After discussion and review, the letter confirming the completion of the audit was signed as well as the journal entries to complete the numbers. This audit was for June 30, 2011 through June 30, 2015. The next audit is due after June 2020 for June 30, 2015 through June 30, 2020. Jeannie H will send a copy to DOC to finalize the Tier 1 requirements. A copy will also go to the Madera County Auditor.
- CARCD Annual Meeting – November 15 -18
The CARCD's 72nd Annual Conference is on November 15 to 18, at the Hilton Arden West in Sacramento. The REV funding will allow at least two members to attend the conference. Norm K and possibly Tim C. are possibly going to attend. Early registration ends September 4.

VII. Old Business

- NRCS Report
The State Conservationist Carlos Suarez is at the Madera Field Office today during this meeting. They are using this as an opportunity for him to visit with the staff, as well as speak with the NRCS partners on some successes in the county, and the opinion of our partnerships to date, some ideas partners may have for the future and any other things that partners may wish to share. The NRCS staff will have a short presentation and then there will be time for partners to visit.
- Board Recruitment
This board has one vacancy and a request to have a second new board member to come in. These new board members must be willing to take on some of the duties of the RCD and the grant projects. We also must remember the possibility of consolidation with Madera.

- Madera Region IRWMP/RWVG – Report
 - August 14 – Madera Government Center
 - September 11 – Oakhurst, Raley's Community RoomThe meeting was held yesterday at the Madera County Government center. They discussed that the RFP went out for a second time for applicant to complete the IRWM Plan Update to Proposition 1 standards. The applications are due in on August 25 and will be reviewed at the September meeting. They also had an extensive discussion regarding the Administrative Assistant contract and job description. They decided on basically the one that was presented, with a couple of changes, and will honor it through the end of the year and then will review and discuss it again for 2018.
- September Meeting Date – Possible Change
Jeannie H has plans that cannot be broken for the September 19 meeting date. She would like to request holding the meeting one week sooner on September 12. After discussion, the board voted to approve the meeting date change.

Norm K made a motion to approve the agenda with no changes; Tim C second the motion; all voted; motion is carried unanimously. Jeannie H will send out notices of the change and notify the Library to reserve the room.

VIII. Items for Next Meeting: Tuesday, September 12, 2017

IX. Adjourn: